

Data Subject Rights Request Form

Pursuant to the Personal Data Protection Act B.E. 2562 (2019), a data subject is entitled to exercise the rights relating to his or her personal data as prescribed by law. In order for ServerToday (Thailand) Co., Ltd. (hereinafter referred to as the “Company” or the “Data Controller”) to perform its duties as a data controller, the Company has prepared this request form to enable you to exercise your rights. Please provide the details below.

Section 1 Information of the Requester (the Data Subject under the Law)

Name-Surname

Address

Contact Telephone Number

Email

Section 2 Status of the Requester

Are you the data subject who wishes to exercise the rights under this request form?

Yes, I am the data subject and I am legally entitled under the personal data protection law to submit this request form.

No, I am acting on behalf of the data subject. (Please specify the information of the representative below.)

Name-Surname

Address

Contact Telephone Number

Email

Section 3 Identity Verification Documents

Please attach the following documents for identity verification of the requester so that the Company can correctly process the requested rights.

- A copy of the national identification card, in the case of Thai nationality, of the data subject and/or the authorized representative (please obscure or strike out religious information or blood group, if any).
- A copy of the passport, in the case of a foreign national, of the data subject and/or the authorized representative.
- Power of attorney.
- Others (please specify) _____

Note: The power of attorney must have the following characteristics:

- 1) The content shall at least specify that it authorizes the requester to contact and request the data controller to permit access to personal data, obtain a copy of personal data, disclose the acquisition of personal data for which the authorizing data subject did not give consent, and perform all related acts until completion.
- 2) It must be clearly signed by both the principal and the attorney-in-fact.

The Company reserves the right to inquire for additional information or request further documents from the requester if the information received does not clearly demonstrate that the requester is the data subject or is authorized to submit such request. The Company also reserves the right to refuse your request.

Section 4 Details of the Request

I wish to submit this request to the Company in its capacity as the data controller as follows:

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What is your status or relationship with the Company?

- Job applicant Employee or worker Former employee
 Guarantor Business partner Service user / customer
 Expert / Company director Others, please specify _____

Please specify the relevant activity (for example, contracting party, contacted by telephone/email, participated in an activity, etc.) and the relevant period (for example, August–December 2024).

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Internal department of the Company contacted (if known)

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Which right would you like to exercise?

- Right of access to personal data Right to withdraw consent
 Right to rectify or update personal data Right to erase or destroy personal data
 Right to restrict the use of personal data Right to data portability
 Right to object to the collection, use, or disclosure of personal data Right to lodge a complaint regarding non-compliance with the law

Note: Please exercise caution when selecting more than one right, as this may cause confusion for the Company in complying with your request. If you select more than one right, you may provide additional written explanation of how you wish to exercise your rights.

Please explain the details relevant to the request.

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Section 5 Company’s Actions After Receiving the Request

The Company thanks you for submitting the request to exercise data subject rights together with the relevant documents and details. The Company will consider the matter within 30 days from the date on which it receives the request together with the reasons supporting the request and all complete supporting evidence from you. The Company reserves the right to extend such period if the information received is insufficient for consideration and processing.

If the Company is required to refuse your request to exercise rights, the Company will inform you of the reason for refusal by electronic mail.

The Company reserves the right to refuse or suspend compliance with your request only in the following cases:

1. The Company does not have personal data relating to you.
2. Your request does not enable the Company to understand what action it is required to take or what rights you have under the personal data protection law.
3. By virtue of duties or legal requirements, the Company is unable to provide the information or take action in accordance with your request.

- 4. Your request does not satisfy the conditions prescribed by the personal data protection law, or the Company has lawful grounds to refuse to act in accordance with your rights as provided under the personal data protection law and other applicable laws.

- 5. The Company is unable to grant you access to the data, provide a copy, or disclose the acquisition of personal data because such action is required by law or court order, and compliance with the request would affect or may cause damage to the rights and freedoms of other persons, for example where such disclosure would also reveal the personal data of a third party, or disclose a third party's intellectual property or trade secrets.

Section 6 Certification

I hereby confirm that I have read and understood the contents and conditions specified in this request form, and certify that the information provided by me in this document is true, complete, and accurate. I further confirm and warrant that, in exercising the rights under this document, I am lawfully entitled to do so and do not intend to cause damage to any person or to the Company. I therefore affix my signature below.

Signed Requester

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Date